



TOWN OF SURF CITY

APRIL 12, 2019 WORK SESSION MINTUES

9:00 AM / Friday, April 12, 2019
Surf City Welcome Center, 102 N. Shore Drive

Council Members Present:

Mayor Douglas C. Medlin
Mayor Pro-Tem William J. (Buddy) Fowler
Donald Helms
Nelva Albury
Teresa Batts
Jeremy Shugarts

Call to Order

Mayor Douglas C. Medlin, Mayor

Invocation & Pledge

Introductions & Welcome

Town Council Work Plan Items:

1. Building & Zoning Ordinance Update

Steve Padgett presented building ordinance amendments to sections:

3-6 Keeping of certain animals prohibited
5-3 Contractors
5-11 Ground level enclosures
5-41 Required
5-43 Plans and specifications
5-44 Issuance
16-23 Duty of the building inspector with regard to street names
16-24 permit to construct driveway required
16-81 Numbering map
16-82 numbering system
16-83 Owners to purchase numbers

Mike Dickson presented changes to the zoning ordinance to sections:

2.7 Replacement of official zoning map
3.4 Definitions
4.1 Zoning Districts
Appendix A Table of Uses

- 5.2 Fences
- 5.13 Development plan and design requirements
- 6. Sketch Plan
- 7. Preliminary plans
- 10. Final plat
- Appendix B 7. Streets
- 2. Definitions

Council came to the consensus to send the zoning suggested amendment to the planning board and the building amendments to the council agenda in June.

2. Beautification & Appearance Committee By-Laws Update

In 2018 Chad Merritt, Parks & Recreation Director, became the staff liaison the Beautification & Appearance Committee. The current By-Laws states the Town Clerk as the staff liaison. The submitted updated By-Laws, shown in red, will remove the words “Town Clerk” and replace with “Parks & Recreation Director.” Page 3 Item 4 clarifies the role of Home & Business of the Month.

Council came to a consensus to move forward with the recommended changes.

3. Open Soundside Market

Chaundel Medlin with the Special Events committee presented the idea of an open-air market for commercial businesses at Soundside Park. She requested permission to reach out to the commercial businesses to get their ideas and support.

The council came to the consensus to move forward of meeting with the commercial businesses.

4. Parking in Right-of-Ways

Mr. Shugarts discussed parking in the right-of-way and specific locations Nelva Park, Town Hall, Charlotte Ave, Greensboro & Seahorse. He questioned Nelva Albury Park and signage at the fire station lot. He asked about leasing lots for parking.

Mrs. Loftis gave an update on the parking lot at Nelva Park, she stated that the base of the lot needs to be upgraded and the bathrooms have to be replaced as well as the playground equipment. The Town did receive a grant of \$100,000 from Golden Leaf. FEMA is the waiting factor for starting this project. Chad has taken over the right-of-way parking, he has been working with DOT and is currently having a survey done to mark those rights-of-way. The streets along Ward Realty and 50 South are being looked at as one-way streets with on-street parking. Currently we are waiting on the survey to come back. We can specifically look at Charlotte Ave if council wishes too. Mrs. Loftis stated we have a lot on S. Shore passed the S Curve for storm water reduction and for parking, as there is not a lot of parking in that area at this time. Leasing property is not really an option for the cost factor.

Mrs. Albury questioned the idea of paid parking.

Mayor stated the town is looking at different options for parking in our larger lots around town. We don't have enough traffic to warrant a parking deck year-round to pay for its self. There are options and once we are recovered we will work on different options.

Mrs. Loftis stated we have been working with DOT on additional parking on the old Crabby Mikes lot and then on the mainland at the roundabout.

Mayor stated we have been working on restroom facilities on the mainland side at the new parking lot for those who wish to use the pedestrian walkway on the bridge.

5. Set a Budget Workshop Date

May 3, 2019 at the Welcome Center at 9:00am

Mrs. Loftis gave an update on the ranking sheet with Resource Institute, with Topsail Beach.

Mrs. Batts stated that we would like for legislation to change as it did with N. Topsail Beach and they got their monitory funding without the delegation of Resource Institute, as they receive 12% for administration of the projects with Surf City and Topsail Beach.

Mrs. Loftis stated the town meet with Waste Industries this week regarding the seasonal Friday pickup. The question was posed to Waste Industries if it could be an optional service. Waste Industries stated it could be an optional service, that all residents can opt out of the service, but the citizens who wish to opt-out must call Lydia at town hall. If you do not opt- out you will be charged.

Project Updates:

Bike & Pedestrian Plan has been approved since 2013, during the time plan there has been a steering committee, engineers and staff that have put together a 190-page plan. Part of the project included the bicycle paths on N. New River and sidewalks, the boardwalk on Hwy 50 and the multi-use path on the bridge. Chad has taken this over and is using this as part of his grant process and will be included in his parks and recreation master plan. These potential funds could be used to fund greenways around town. We are currently working with an engineer firm now to design these trails. The master plan has to be updated every five years.

Beach Nourishment:

2014 the WWRDA was approved by the federal government but has not been funded at this time. In October of 2017 the town went into contract with Chris Gibson with TI Coastal LLC a full nourishment project is slated for 2020.

Grants:

Police Dept has received grants through Government Crime Commission. Town Hall received \$350,000 from Golden Leaf. Solid Waste \$25,000 for away from home recycling. Allan Libby is working with Duke Energy for community partnership grants.

Closed Session NCGS 143.318.11(a)1

Attorney Client Privilege

Closed Session:

Mr. Fowler made a motion to go into closed session pursuant to NCGS 143.318.11(a)1. Mr. Helms seconded the motion and it was carried.

Mr. Helms made a motion to go back into open session. Mr. Fowler seconded the motion and it was carried.

The Council came to a consensus to move forward with an RFQ for legal services.